

St. Andrew School
Reopening Plan
2020-2021

The COVID-19 pandemic is being carefully monitored throughout the Diocese of Rockford. The plan was designed over several weeks during the early summer, and integrates feedback from educators, and others. The plan also reflects important guidance from the Illinois School Board of Education (ISBE), the Illinois Department of Public Health (IDPH) and other governmental authorities. Our Catholic schools have a long history of providing a top-quality Catholic education. We look forward to continuing that education in the school year to come. The safety and mental, social, emotional, and physical health of all in our school communities is paramount. The strategies and tactics included in our school's reopening plan will contribute to and align with the parish, state, and national efforts to minimize the spread of COVID-19 virus.

Following the guidelines from ISBE, IDPH, CDC and the Diocese of Rockford, St. Andrew students will return to learn, on-site with social distancing, 5 days a week for all grade levels, including preschool.

The following team members have worked diligently to collaborate and brainstorm a safe and successful environment for all who enter St. Andrew's Rock Falls.

St. Andrew's Rock Falls Reopening Team	
Pastor	Father Russo
Principal	Mr. Lemmer
PreK Teacher	Mrs. Jordan
K-Teacher	Mrs. Rosengren
1-Teacher	Mr. Ulman
2-Teacher	Mrs. Mays, Sister Marcianne
3-Teacher	Mrs. Wagenecht,
5-Teacher	Mrs. Hook
7-Teacher	Mr. Frank
8 Teacher	Mrs. Marcum
Custodian	Mr. Adams
Office Staff	Mrs. Hegner

On St. Andrew School website (<http://www.standrewgradeschool.com>) you will be able to view the Diocese of Rockford Reopening Plan which mirrors the guidance documents from ISBE, IDPH and CDC.

This plan illustrates how St. Andrew's in Rock Falls plans to achieve the guidelines set forth by all groups. We feel that our on-site learning plan will allow us to return to learn in a safe environment and with the Diocesan Plan meets all the guidelines recommended during this unusual school year. Our primary concern at this time is the safety of our students and staff at St. Andrew's School.

If a return to remote leaning is required by the State of Illinois both students and teachers will have had experience using the tools and the methods adopted by the school for such learning to take place. Learning platforms such as Google Classroom, Google Meet, and Seesaw will be integrated into classroom teaching from the beginning of the school year and utilized frequently. This will make the transition to remote learning more effective.

Diocesan guidelines provide each school with direction and guidance for actions to be taken in the following four areas:

1. Health and Safety
2. Physical Infrastructure
3. Lunch/Cafeteria/Recess/Parties
4. Extended Care

HEALTH AND SAFETY

TO ENSURE CONSISTENT TEMPERATURE MONITORING AND HYGIENE STANDARDS:

1. Staff will be trained using the Global Compliance Network (GCN) training on health and safety protocols relating to COVID-19.
2. Contactless thermometers will used to check the temperatures of everyone entering the building.
3. Teachers will be equipped with contactless thermometers and will routinely check temperatures throughout the school day.
4. Signage will be placed in main entrance ways noting that persons may not enter the building if they have any currently known symptoms of COVID-19, such as:
 - a. Fever
 - b. Cough
 - c. Shortness of breath
 - d. Difficulty breathing
 - e. Chills
 - f. Fatigue
 - g. Muscle and body aches
 - h. Sore throat
 - i. New loss of taste or smell
 - j. Congestion or runny nose
 - k. Nausea
 - l. Vomiting

- m. Diarrhea
- n. Headache

5. Official signage will be displayed throughout the building, including 6ft markers on the floors.
6. Disposable masks are on hand as a backup supply for students in grades Prek-8.
7. Teachers will wear fabric masks. Shields without a mask will be used by teachers when foundational skills (i.e. phonics) and other important lip reading is needed. The teacher will put the mask back on immediately following instruction of such sounds.
8. Parents will be asked a series of questions upon calling their child off school for sickness.
9. St. Andrew's School will follow ISBE, IDPH, CDC, and the Local County Health Department protocol for every student or staff member suspected of having COVID-19 during the school day and outside of the school day.
10. St. Andrew's School will immediately contact the Local County Health Department and the Diocese of Rockford when a student is quarantined and for assistance with COVID19 contact tracking and protocol.
 - a. Contact tracking log sheets will be outside each classroom.
11. St. Andrew's will enforce Return to School guidelines for any child reporting back to school following an illness.
12. 72 hours must elapse from resolution of fever without fever reducing medication and 10 days must pass after symptoms first appeared in students who are suspected of having COVID-19, whether they were tested or not. Any individual within the school environment who shows symptoms should be immediately separated from the rest of the school population, and held in 1 of 2 quarantine spaces. N95 masks will be given to those in quarantined spaces listed below
 - a. Sixth Grade empty classroom.
 - b. Teacher Workroom.
13. All quarantined areas will be cleaned and disinfected after each use per the health department guidelines.
14. All individuals in the school building are required to wear face coverings unless they are younger than 2 years of age; having trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance.
15. Social distancing will be maintained. Students will be given assigned seats, arranged in the same direction and if possible spaced 6 feet apart.
16. Students are not allowed to borrow or share any items.
17. Lunch will be in the cafeteria and will follow gathering limits as outlined in Phase 4 of Restore Illinois which is 50 individuals. There will be 3 lunch periods to meet this requirement.
18. Limit any nonessential visitors, nonessential volunteers, and activities involving external groups or organizations, as much as possible.
19. Students diagnosed with or exposed to COVID-19 will be tracked. Tracking methods include checking with secretary/principal upon returning to school to verify the resolution of the symptoms and that any other criteria for the quarantine have been met.
20. Ensure that naptime mats and coats are spaced at least 6 feet apart as much as possible.

21. Consider placing students head to toe at naptime to further reduce the potential for viral spread.
22. The school cannot be used by any outside groups unless approved by the Pastor or Principal.
23. All school activities must follow the gathering limits of Phase 4 of the Restore Illinois Plan.
24. No field trips will be permitted during the time this plan is in place.
25. Disinfecting spray and wipes are available and will be used in all areas of the school building.
26. Hand sanitizer is available in all classrooms and offices in the school building.
27. Cleaning protocols have been established and are implemented throughout the school day with additional deep cleaning/sanitizing nightly.
28. In the classroom student desks should be spaced as far apart as possible and facing one direction. If tables are used in the classrooms, students should be separated as much as possible.
29. Protocols have been developed if a student/staff displays symptoms or tests positive during school.
30. Procedures for consultation with local authorities for reporting positive tests.
31. Physical education will be taught outdoors if possible.
32. If physical education is held indoors students must adhere to social distancing and all activities must allow for 6-foot distances between students.
33. Handshakes, high fives, or other physical contact is prohibited.

**TO ENSURE PHYSICAL DISTANCING IN CORRIDORS, BATHROOMS,
STAIRWAYS, AND SCHOOL OFFICE SPACE:**

1. Students will remain in their classrooms as cohorts (or “family groups”).
2. Instruction will be delivered by the homeroom teacher for preschool through grade 5. Due to the size of our classes grades 6, 7, and 8 will be in their homeroom until lunch time. At lunch the homerooms will be sanitized. After lunch grades 6, 7 8 and move to their afternoon classroom.
3. As a cohort/family group, the student and homeroom teacher **are** required to wear masks during instruction and practice social distancing as much as possible.
4. Face masks are worn by everyone (students, teachers, office staff, and visitors) while in the school building.
5. COVID-19 safety signage and guideline are posted throughout the school.
6. Hall/corridor traffic plans have been established and marked to maintain social distancing.
7. Physical distancing will be directed and monitored by floor markings, signage, and student supervision by all school staff.
8. All faculty/staff members have been trained in COVID-19 school safety guidelines.

9. Traffic flow in and out of the restrooms will be monitored.
10. Water fountains will not be used this year.
11. Signs will be placed on drinking fountains, stating this.
12. Classes will be separated during recess. After each cohort/family group uses the playground and/or any other shared equipment, it will be sanitized and ready for the next cohort/family group.
13. Restroom use will be at the discretion of the teacher; however, students will be asked to use hand sanitizer before leaving the classroom, wash hands in the restroom, and use hand sanitizer upon entering the classroom again.
 - a. Social distancing will be used. Each sink on the end of the counter will be in use to provide social distancing for students and every other urinal will be used.
14. Visitors will not be allowed past the main office of the building.
15. Hand sanitizer wall units will be placed at each entrance area.
16. Shoes/boots will be changed in the classroom and not in the hallways.

**TO ENSURE PHYSICAL DISTANCING IN CORRIDORS, BATHROOMS,
STAIRWAYS, AND SCHOOL OFFICE SPACE:**

1. Students will remain in cohort groups, when possible.
2. Markings will be placed down each side of the hallway to maintain social distancing.
3. Classrooms will be equipped with desks facing the same direction, 6ft apart.
4. Outdoor Education Classrooms will be available for teachers to use throughout the day.
 - a. Students may take masks off outside if social distancing is maintained.
 - b. Outdoor spaces will be marked to indicate 6 ft spacing.
 - c. Students may bring a towel to sit on while learning outside the classroom.
5. PreK naptime mats will be placed head to toe, 6ft apart.
6. Class attendance at Mass will be altered. K-4 students will go to Mass every other week and 5-8 will go to Mass on weeks that K-4 is not attending. Mass will remain on Fridays at 8:15am.
 - a. Once again guidelines of 50 or fewer people in one space will be followed.
 - b. Cohort groups will be in church together, but distanced from each other. **STUDENTS MAY NOT SIT WITH THEIR PARENTS OR GRANDPARENTS AND MUST REMAIN WITH THEIR COHORT GROUP.**
 - c. Traffic patterns will allow for cohort groups to stay separated.

PHYSICAL INFRASTRUCTURE STRATEGIES

TRAFFIC PATTERNS WILL BE DIFFERENT, AND CHANGES WILL BE MADE ON ENTERING THE BUILDING.

ARRIVAL—DROPOFF

1. Parents are asked to use 10th Avenue to drop off your children. Turn off of 10th Avenue into the Church

entrance and proceed to the front door (Door 1) of the school to drop off your child(ren). This will help reduce the amount of traffic on 11th Avenue.

2. Parents will self-certify that their child is fever free and healthy enough to come to school each day.
 - a. Temperature check (with a thermometer and no fever reducing medicine at home)
 - b. Upon entering the building, the students will be asked if they are feeling well and their temperatures will be taken.
 - c. If a student has a temperature above 100.4 or complains of COVID19 symptoms, he/she will be not be allowed in the school. **If a child has a temperature that occurs during the school day, he/she will be immediately sent to one of the quarantine rooms. Parents will be contacted and asked to pick up their child.**
 - d. Students go immediately to their classroom will use hand sanitizer.
 - e. Visitors will not be allowed to park in the main lot. This area will be used for drop off/pick up only.
3. Dismissal will look different this year. Students will be dismissed from several different locations within the school this year to maintain cohort and social distancing guidelines. Once Dismissed from the school the students are to go directly to their pick-up vehicle.
4. Classes will be dismissed from school on a staggered basis.
 - a. Pre-K, K, 6th and 7th will be dismissed at 2:55
 - b. 1st and 2nd at 2:56
 - c. 3rd at 2:57
 - d. 4TH at 2:58
 - e. 5th at 2:59
 - f. 8th at 3:00

BREAKFAST/LUNCH/CAFETERIA/RECESS/PARTIES

CHANGES WILL BE MADE TO HOW BREAKFAST/LUNCH IS PREPARED AND OR SERVED AND FOR CLASSROOM PARTIES

1. Unless you are eating a school provided breakfast your breakfast must be eaten before entering the school. No outside drinks for students other than water will be allowed in the school.
2. Students will eat lunch in the cafeteria in grade level spans based on the number of students in each span, but separated by cohorts.
3. Tables will be cleaned and sanitized between each lunch period.
4. Hot lunch meals will be provided, but only disposable plates etc. will be used.
5. Milk will be available for the students during lunch and breakfast.
6. Due to the Corona Virus we can no longer provide water from the cooler. Prepackaged water will be available for purchase during the lunch hour only.
7. Table seats will be marked to aid in social distancing.
8. Students will not be helping with clean up as they did in the past.
9. Students will return to their seats and put their masks back on until they are dismissed by cohort group for recess.
10. There will be no food sharing table this year.

11. Treats for parties must be in their original individually wrapped prepackaged form.
12. Playground, blacktop and green spaces will be established to provide recess space for each cohort group.

EXTENDED CARE STRATEGIES

BEFORE AND AFTERCARE PROGRAMS WILL BE CHANGED FOR THE SAFETY OF THE STUDENTS AND STAFF MEMBERS.

1. The gym or cafeteria will be used as before care and after care rooms to help maintain social distancing. Face masks will need to be used during these times.
2. Temperature check before after care begins.
3. Students will wash hands/use hand sanitizer when after care begins.
4. Individually packaged snacks will still be provided.